

Date: **June 24, 2018**
Where: City Center Park
Benton Harbor
Hours: Sunday **4pm - 8pm**



coming home together coming concert

COMING HOME COMING TOGETHER 2018 Food Vendor Agreement | Rules & Responsibilities

1. Set-up time will begin at 2:30pm be completed by 3:30pm. Vendor will be responsible for setup, take down and cleanup of space.
2. Each vendor is responsible for paying all appropriate sales tax with respect to the sale of goods and for procuring all permits and documentation as may be required by local and state government. City of Benton Harbor will require a permit. If not already licensed by the health department, a license will also be required.
3. Each space must be clean during the entire event. All trash must be taken to the receptacle identified by the event committee.
4. Each vendor is responsible for staffing your space for the duration of the event with fun loving, toe-tapping, smiling folks! Handling all your food sales, including cash and cash boxes.
5. The event will not allow any music or listening devices (radio, stereo, etc) to be played.
6. Running water will not be provided.
7. Smoking is not allowed.
8. Vendors and their employees must maintain the utmost degree of professionalism in their space and on event grounds at all times.
9. This event will be moved indoors in the event of severe or threatening weather.
10. Southwest Michigan Symphony Orchestra, employees, volunteers, related event providers of goods and services, or any participation sponsor will NOT be responsible for any injury, loss or damage that may occur to the vendor, or to the vendors employees or property from any cause whatsoever prior to, during or subsequent to the period covered by the vending contract; and the vendor signing this contract expressly releases all of the foresaid from, and agrees to indemnify each of them against any and all claims for such loss, damage or injury from participation in the event.

Coming Home Coming Together Food Vendor Agreement
(PLEASE TYPE OR PRINT CLEARLY)

Name of Truck / Restaurant: _____

Contact Person: _____ Email: _____

Business Phone#: _____ Cell Phone# _____

Address: _____

Description of Food Item(s) to be sold: Vendor acknowledges and understands that applicants, including projected menus, are subject to approval

Will you need electric power? Yes No

If yes, what type? 20amp 30amp 50amp

A \$25 application fee will be required upon approval of application.

Signature _____

Return this completed form to the address below. All vendors are required to read and adhere to the vendor rules, a copy of which is attached to this registration form. Any vendor not adhering to the rules will be dismissed from the event. Location of each vendor will be assigned.

Mail To:

Southwest Michigan Symphony Orchestra
Sue Kellogg, Executive Director
513 Ship Street | St. Joseph, MI 49085
269-982-4030 (phone) | 269-982-4181 (fax)
sue@smso.org | www.smso.org